



## The Robert Carre Trust Sixth Form Admissions Policy 2023-24

This admissions policy applies to students seeking admission to Year 12 at either school within The Robert Carre Trust, namely Carre's Grammar School and Kesteven and Sleaford High School, and covers admission into Year 13 for those wishing to complete their studies at either school.

The majority of our students in Year 11 continue with their studies into our Sixth Forms.

### Admission to Year 12

All offers of a place in Year 12 will be made on condition of students meeting the Trust entry requirements laid out below.

We offer two pathways in the Sixth Form:

- The minimum requirements for students who wish to study A Levels are 5 GCSEs full course at grade 5+ and at least grade 4 in Mathematics and grade 4 in English Language or Literature. In addition students must meet the specific individual entry requirement for each subject they wish to study (please see below). These criteria are reviewed annually.

Art (Fine Art) A level	Grade 6 in GCSE Art plus a portfolio review
Art A Level (Photography)	Grade 6 or above in an Art/Creative specialism is required, in addition to meeting the minimum entry requirements for level 3 academic study
Biology	All students must have Grade 6+ in Maths owing to the considerable mathematical content of the new A Levels. It is strongly recommended also that students have attained Grade 7 or better in GCSE science subjects. The minimum entry requirements for Double Award students are grades 6 and 7 in Science. The minimum entry requirements for Triple Award students are 6 in Biology plus 6 in one other Science. Performance in the exam components may be taken into account, given the 100% examined nature of the A Level.
Business A Level	Grade 6 in English and Grade 5 in Maths
Chemistry	All students must have Grade 6+ in Maths owing to the considerable mathematical content of the new A Levels. It is strongly recommended also that students have attained Grade 7 or better in GCSE science subjects. The minimum entry requirements for Double Award students are 6 and 7 in Science. The minimum entry requirements for Triple Award students are 6 in Chemistry plus 6 in one other science and performance in the exam components may be taken into account, given the 100% examined nature of the A Level.
Computer Science	Grade 6 Maths
Drama	Grade 5 English plus audition
English Language	Grades 6 in English Literature or English Language AND grade 5 in English Literature or English Language
English Language and Literature	Grades 6 in English Literature or English Language AND grade 5 in English Literature or English Language
English Literature	Grades 6 in English Literature or English Language AND grade 5 in English Literature or English Language

French	Grade 6 in French
Further Mathematics	Grade 7 in Maths, 8+ strongly recommended
Geography	Grade 6 in Geography
German	Grade 6 in German
History	Grade 6 English. (Plus Grade 6 in History if studied previously but can be studied without GCSE History)
Law	Grade 6 in English. It is recommended that you have at least one essay based option at GCSE e.g. History
Mathematics	Grade 6 in Maths required, 7+ recommended
Music A level	Grade 6 GCSE Music or a BTEC Level 2 Merit. You should also be able to play or sing to Grade 5 Level. If you have Grade 5 (Practical or Theory) you may be considered for this course even without GCSE or BTEC Music
Philosophy and Ethics	Grade 6 English
Physical Education	To include Grade 6 in the PE Exam (not including the practical) or a Merit in CTEC Sport
Physics	All students must have Grade 6+ in Maths owing to the considerable mathematical content of the new A Levels. It is strongly recommended also that students have attained Grade 7 or better in GCSE science subjects. The minimum entry requirements for Double Award Students are 6 and 7 in Science. The minimum entry requirements for Triple Award Students are 6 in Physics plus 6 in one other Science and performance in the exam components may be taken into account, given the 100% examined nature of the A Level.
Design & Technology: Product Design	Previous successful study of Design & Technology is also required as demonstrable by a grade 6 in GCSE Design and Technology, or equivalent within a related subject.
Product Design: Fashion and Textiles	Grade 6 in Product Design Textiles
Product Design: Design Engineering	Grade 6 in related technical subject. Grade 6 in Maths and Physics recommended. It is strongly recommended that Maths and/or Physics is taken alongside this course.
Psychology	Grade 6 in English and Grade 5 in Maths
Sociology	Grade 6 English
Spanish	Grade 6 in Spanish

- The minimum entry requirements for students who wish to study BTEC or CTEC qualifications or a mix of BTEC/CTEC qualifications and Applied A Levels is the equivalent of at least 5 subjects at grade 4+, including English Language or Literature grade 4+. In addition students must meet the minimum entry requirements specified by the subject of their choice (please see below). These criteria are reviewed annually.

Applied BTEC Science, Single/Double	Grade 4 or above in GCSE Science
Art & Design CTEC Level 3	Merit at BTEC Level 2 or Grade 4 GCSE Art
Art & Design (Photography) CTEC	The minimum entry requirements for level 3 applied programmes
Business CTEC	Grade 4 Maths is required. English and Maths Grade 5 would be an advantage
Childcare and Education	The minimum entry requirements for Level 3 programmes
Criminology	The minimum entry requirements for Level 3 programmes
Forensic and Criminal Investigation	The minimum entry requirements for Level 3 programmes. In addition, a Grade 4 or above in GCSE Science.

Health and Social Care CTEC Level 3 (single and double)	The minimum entry requirements for Level 3 programmes
Hospitality (with Catering) BTEC	The minimum entry requirements for Level 3 programmes Must have studied a related food, catering or hospitality course at Level 2.
IT Digital Media (Single and Double)	The minimum entry requirements for Level 3 programmes
Media Studies A level	The minimum entry requirements for level 3 applied study apply. In addition, a Grade 5 in English is required. Students with a Grade 4 who demonstrate good literacy skills through the transition pack and initial assessment will also be considered.
Music BTEC (Single and Double) Level 3	Grade 5 in GCSE Music or a BTEC Level 2 Merit. You should also be able to play an instrument or sing at Grade 5 Level. If you have grade 4 theory you may be considered for this course even without GCSE or BTEC Music
Performing Arts (Single /Double / Full time)	Grade 4 Drama or Expressive Arts or a Merit in BTEC Performing Arts
Uniformed Protective Services	The minimum entry requirements for Level 3 programmes. Grade 4 in English and Maths
Sport CTEC or BTEC (Single and Double and Triple)	The minimum entry requirements for Level 3 programmes
Travel and Tourism BTEC (Single/Double/Triple)	The minimum entry requirements for Level 3 programmes. Grade 4 in Maths. Grade 5 in Maths and English would be a disadvantage.

The following courses are also offered at Level 2:

- Professional cookery
- Health and social care
- Bricklaying
- Early years practitioner
- Preparation for public services
- Site carpentry
- Vehicle inspection
- Workskills

Students will only be admitted to the Sixth Form if their courses can be efficiently and effectively provided. The governors need to consider the use of rooms, the curriculum, budget and staffing when considering the number and types of courses that can be offered.

We welcome applications from students attending other schools and institutions from outside of The Robert Carre Trust and have set a Published Admission Number of 40. All students will be admitted without bias.

Where students applying to the Sixth Form at The Robert Carre Trust do not have GCSEs their other formal equivalent qualifications will be considered on a case-by-case basis. Student qualifications will be considered along with other information provided by the student's current school, in an attempt to make a fair assessment of the application.

#### **The over-subscription criteria:**

- A child who is in the care of a local authority or provided with accommodation by them in accordance with Section 22 of the Children Act 1989, at the time of application. This definition

includes previously looked after children who were looked after, but ceased to be so because they were adopted, or became subject to a residence order or special guardianship order.

- A child who has been registered for Pupil Premium, that is those registered for Free School Meals at any point in the previous six years, who has met the entrance requirements.
- Students who, at the time of admission, have siblings at either school within The Robert Carré Trust. The definition of sibling is 'a full brother or sister, whether or not living in the same household, or another child normally living for the majority of the term time in the same household, for whom an adult in the household has parental responsibility as defined in the Children Act 1989 or Section 576 of the Education Act 1996'.

### **Tie Break**

Should the number of applicants exceed the number of places available, then places will be offered to those applicants whose place of permanent residence is nearest to the school. This will be as calculated electronically to three figures after the decimal point (e.g., 1.543 miles) by Lincolnshire Council School Admissions Team as a straight line distance from the Post Office Address Point of the home to the Post Office Address Point of the school.

If the distance criterion is not sufficient to distinguish between two or more applicants for the last remaining place then a lottery will be drawn by an independent person, not employed by the school or working in the Local Authority Children's Services Directorate.

### **Admissions Process Year 12**

Students applying for a place in Year 12 will be invited to attend the Sixth Form Open Evening, an annual event at the schools held at a specified date in the Autumn Term.

Applications for Year 12 must be completed using the common application form, addressed to the Sixth Form Administrator, by the date specified by the schools (please check the websites for details). Applications received after this deadline will be considered, but students should be aware that some subjects may be over-subscribed.

For internal applicants, all offers of a place in Year 12 will be made in the Autumn Term on condition of them meeting the Sleaford Joint Sixth Form entry requirements above. The Director of Sixth Form will seek feedback from subject teachers to check suitability for students' course choices. Each student will be offered a meeting with a member of staff within the Trust to discuss their chosen learning pathway and ongoing studies within the schools.

For external applicants, a letter will be sent to the applicant confirming the decision made regarding a place in Year 12 in the Autumn Term. All offers of a place in Year 12 will be made on condition of students meeting the Sleaford Joint Sixth Form entry requirements above. A reference from their previous school will be sought to check suitability for their selected pathway and their preferred subject choices. Students will be invited to discuss their preferred learning pathways and course choices.

Guidance will be given to students who wish to consider a change of subject following receipt of GCSE results.

### **Year 13**

Students who have completed Year 12 are automatically offered a place in Year 13 to continue their studies. The majority of students in Year 12 will decide to continue with their studies into Year 13. If a student has found their learning pathway challenging in Year 12 they might decide, with the support and advice of the Sixth Form team, to adjust their subject choices or learning pathway. Counselling will be provided at the end of Year 12 to ensure that students are able to continue their studies in the Sleaford Joint Sixth Form on the most appropriate route for success. Progress and

attainment throughout Year 12 will be taken into account to determine that the student is following the most appropriate learning pathway.

External students may be admitted, dependent upon the Examination Boards they have studied in their previous school in Year 12 and places becoming available following application of our over-subscription criteria. Progress and attainment throughout Year 12 at their previous school will be taken into account to determine that the student is following the most appropriate learning pathway

## **Appeals**

Any difficulties about access to a particular course or the Sixth Form in general should be discussed with the Director of Sixth Form. If it is not possible to find a solution then the student and their family will be advised of the formal appeal process, which is an independent body separate from the schools.

*Adopted by the Robert Carre Trust Board on 9 December 2021*

*Next Review Due: December 2022. (annually)*